

**Salem POCD Sub-Committee**  
**Scheduled Meeting**  
**Mar 17, 2010 7:30 p.m.**  
**Minutes**

**Call to Order at 7:39**

Present: Frank Abetti, Gloria Fogarty, Jim Fogarty, Sue Spang, Dana Abetti, Linda Schroeder, Sally Snyder, Kevin Lyden

Absent: Bill Schultz, Larry Reitz

**Public Comment**

None

**Additions to the Agenda**

None

**Approval of Minutes from January 20, 2010**

M/S/A Jim Fogarty, Dana Abetti, approved unanimously

**Old Business**

- **Obtain feedback on combined Exec Summary and Verbatim document**
  - Delete percentages for verbatim comments.
  - Gloria will ask P&Z for their approval at the next P&Z meeting on March 23.
  - Once we have P&Z approval, Frank will send to Kevin Lyden to place on the town web.
- **Discuss process for updating POCD**
  - We need to define what needs to be changed, deleted, and added.
  - Frank will arrange the POCD in categories aligned with the topics so we can each update our own sections.
  - We need to ensure there is accountability for the action steps. It will help to keep the action steps to a prioritized few rather than an overwhelming number of them.
  - We should invite Karen Buckley to a future meeting. She is working on the municipal land use plan. She is doing a lot of great research that would be helpful. This is a stand-alone document within the POCD, similar to the open space plan. We will need to discuss how to incorporate the action items from these two plans into the larger POCD document.

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**Next Steps**

For the next meeting, Frank will send us the sorted version of the POCD so we can review our sections. We should review and come prepared with any questions about the document and/or the process.

**Adjournment at 8:20**

M/S/A Gloria, Sue